

## February PTO Meeting (2-13-22)

Here are the meeting minutes from the PTO meeting held on Monday, January 9th.

### 1. Principle Updates

- VIP breakfast had a successful turnout.
- New Family Engagement Night will be April 17<sup>th</sup>.
- Field Day date still to be determined.
- Next year we will have a new preschool here which is funded by GSRP (Great Start Readiness Program). This is still in the planning phase.
- The date for Field Day is still to be determined.

### 2. Annalee Appledorn

- The PTO will set up a table for Kindergarten Roundup – we need volunteers from the PTO to help with this.
- Alternatives for Aplos (web-based budgeting software that is used to help the PTO manage the school's fund-raising money) are Money Minder, Wave, and QuickBooks.
  - o Aplos this past year has increased their prices from \$400 to \$1000 without warning.
  - o We need to transfer data from our current software to the new software eventually and may need a volunteer.
- We are considering switching banks from Huntington Bank and are having difficulties with the switch. Huntington is giving us the runaround.
- The PTO closet is being cleaned out.
  - o There are lots of baskets and plastic containers that probably should be thrown out?
  - o A box of PTO receipts was found.
- Readathon- should it be held all of March even though spring break is the last week of March? Yes- the Readathon will be held from March 1<sup>st</sup> through March 31<sup>st</sup>. The Read-a-thon display case will go up on February 14<sup>th</sup>.
- International Night will be April 28<sup>th</sup>.
  - o We still have trifold boards from previous International Nights.
  - o International Night Performance. Does anyone know a performer that would come and perform for the night?
  - o Dana Knott will reach out to previous chairs.
  - o Some Ann Arbor Community Centers were present at the fair.
- DAW (Disability Awareness Workshop) will be on May 9<sup>th</sup>.
  - o The DAW is run by the PTO in conjunction with Center for Independent Living.
  - o We need to do a Signup Genius for volunteers for the day of the workshop.
- The Summer Celebration
  - o We need a chair for this event.
  - o Annalee has booked inflatables already for this.
  - o Kone Ice has come in the past for snow cones.
  - o We need to find donations for pizza to serve.
- PTO Board Members

- We need to put out an announcement for new board members next month. The announcement must be 60 days before the date of the election which is March 9<sup>th</sup>.
- Anyone who is part of the community is eligible to be on the board.
- Can we give the Vice President the task of managing social media posting?

### **3. Building Literacy Coach Presentation.**

- The building literacy coach spends time with teachers in building literacy programs.
- New curriculum (Y5-K) on phonemic awareness (being able to write the letters that connect with the sounds that you hear.
- Foundations (Y5-2<sup>nd</sup>)
- Letters Training: Learning essentials that allow teachers to get access to research on the best way to teach reading and writing.
- Two major investments:
  - Teachers were able to buy a text set series for small group reading instruction.
  - Mentor texts allow teachers to share with students how to improve reading.

### **4. Teacher Updates**

- Teachers were able to use a PTO grant to buy books for their classrooms.
- Teachers will be holding a Family Night for Community Learning (reading, writing math, phonics, and emotional learning) on April 17<sup>th</sup>. Students and families can play games that show lessons being taught in the school.
- The teachers are asking the PTO for a monetary donation for this event. (Each game costs \$15 to \$25).
- We don't need parent volunteers so far – hopefully enough staff members will be able to support this.

### **5. Event Coordinator Updates**

- The VIP Breakfast/Scholastic Bookfair was successful! Thank you to Kim Gardner and volunteers for making it happen.
  - Ms. Lauer reported that we made \$550 from the Book Bonanza and \$500 from Schuler.
  - Could we do the Book Bonanza/Schuler event in September or October? These might be better months for donations because they aren't after a major holiday.
  - We don't have donation numbers from the Scholastic Bookfair yet.
  - It might be helpful to notify parents of these events earlier. We must make sure the message gets out to everyone through Principle's emails, Facebook, and Teacher's emails.

### **6. Read-a-thon Fundraiser (Bryan Goff)**

- Lakewood has 265 families.
- Each teacher will receive a bundle of take-home sheets unique to their class.
  - This bundle contains a link to the Read-a-thon website: [www.read-a-thon.com/teachers](http://www.read-a-thon.com/teachers)
  - Login with teacher's email.
  - There will be a secret code unique to each classroom.

- On the take-home sheet for each student:
  - Contains link to Read-a-thon website and class code
  - Families can create an account on the website without the class code by searching for their teacher's and students first name and last initial.
  - There are also reader reminder sheets and a schedule.
  - The week of February 13<sup>th</sup> there will be a Read-a-thon teaser email from Ms. Stewart.
  - The class that reads the most will get a popcorn and a movie.

### **7. PTO Budget (Sam Starcher/Kim Gardner):**

PTO Checking: \$32,751.71

PTO Savings: \$10,005.28

- T-shirt balance is \$541 between in-office donations and Cheddarup.
- The Bookfair money will be deposited into the library fund.
- Checks paid out: \$307.50
- Matching Donations: \$150
- Box tops: \$46.70
- Busch's: \$110
- Amazon Smile: \$138.18
- Total in all: \$9335.98
- Unfortunately, Amazon Smile will no longer be doing individual charities and will be reducing the number of charities to only 10 main ones.
- PTOC-Equity Meeting (Ann Arbor 20 elementaries total)
  - Topic-Equity
  - They are trying to collect information on the disparity between PTO budgets across the district.

### **8. Science Olympiad (Amy Marceau)**

- We need coaches for the Science Olympiad.
- There will be 13 events. We can combine grades as well.
- Kids will get 1<sup>st</sup> pick if parents coach teams. Need some coaches by mid-February.
- Can team meetings be during lunch? Lunch is only 48 minutes, and it would be difficult for mixed grad teams to do team meetings during lunch so this it will be unlikely that the school can provide teams with this option.
- There will be a presentation on what the Science Olympiad is, either an assembly or Amy will go to classrooms to present.
- The Science Olympiad will be held at the Huron Highschool on May 13<sup>th</sup>.
- When do practices start? Answer: the earlier the better.

- There should be one adult volunteer for every 3 students on the day of the event.