

## April 4th, 2022 Lakewood PTO Meeting Minutes

Board members: Annalee Appledorn, Kelly Ganamet, Theresa Keifer-Taylor, Jessica Zuelch, Kim Gardner, Sam Starcher, Elizabeth Recla (not in attendance), Airess Stewart, Abby Samuels  
Also in attendance: Ashley Valsilhoff, Kristina McFarland, Jenny Jacka, Lisa Bower

Call to order 6:34PM

Starting with principal update- Airess Stewart

- Garden Clean-up
  - April 9th
  - Julie Johnston is running the garden this year with help of volunteers
- Field Day
  - May 26th
  - We will need volunteers
    - Sign up genius to be made and sent out
    - Sammy to help organize popsicle donations for each class
- MSTEP
  - 3rd, 4th, 5th grades participating
  - Window is April through May
- NWEA
  - Coming up in May
- Disability Awareness workshop
  - 4th grade
  - Maybe 5th grade can be added since they missed it last year.
  - Working on dates for the outdoor model
- Spring Pictures
  - April 7th
  - No make ups
- Science Olympiad
  - Final teams should be sent out this week
  - Caryn got a key volunteer and a co-coach for the day of competition
  - Need to check the budget for how much they get for shirts, basket etc.
- Field Trips
  - District approved indoor field trips
  - Some are already scheduled (1st & 4th)
  - Teachers might be coming forward to ask for funds to go

Lisa Bower- Summer Celebration Chair

- Raffle License
  - Have to fill out the paper and have Annalee and Kelly sign
  - Drop off at school (in office with Nina) so they can sign
- How much is budgeted?
  - \$2500
  - We made about \$6,000 (gross) in 2019

- Amazon Wish list
  - For the raffle baskets
  - Send out to families
- Food
  - Red Robin pulled out at the last minute in 2019, do we want to ask them again?
    - Probably not, there was a parent that had a connection to them
  - Dominos
    - Really came through at last event
  - Hot Dog cart?
    - Used one from a previous event and might work for this one
  - Kona Ice
    - We get a 20% kick back from the sales at the truck during event
  - Core
    - Gave out lemonade
- Games
  - Looking for someone to organize the game portion
  - No inflatables just free standing games
  - Not sure if we want to do the ring toss Pop game
- Translations
  - Kristina McFarland to help with that
  - Get all letters in Spanish, Japanese, Chinese
- Tickets
  - Are we still ok giving some out to families for food and games?
    - Of, course at least some for the students food and a could games
  - Families will be able to purchase more
- Auction/ Raffle Baskets
  - Silent auction
    - If we get items then cool if not no pressure
    - Dan Appeldorn has the paperwork from previous donors
    - Some items are at Lisa's house left over from Auction in 2020
  - Raffle Baskets
    - Making an Amazon wish list to be sent out to get donations for
- Communication schedule
  - Lisa to make so different information is sent out at different times/dates
  - Either Kelly or Lisa will put on Facebook PTO page and Aires will add to updates

Volunteer-Coordinator (co)- Theresa

- 5th Grade party/field trip in lieu of camp
  - Having a meeting to figure out options tomorrow (04/05)
- Summer Celebration
  - Will reach out to Lisa to see what she needs and how we can support
- Teacher Appreciation
  - Theme is "Super Heros"
  - If anyone has decorations or ideas let Theresa know.

President Update: Annalee Appeldorn

- Not much to update on
- Coin Drive
  - Do we want to tie it in with the week of Summer Celebration?
  - Should be easy to organize
  - Buckets in the PTO closet
  - Teachers count the money and put it in a spreadsheet
  - Ice cream party for the class that brings in the most coins

Vice President Update- Kelly Ganamet

- Going to set up Recurring event on FB for Spirit Wear Day
- Coffee Cart for community
  - Should we do another one?
    - In May?
    - Tuesday or Thursday
  - Bearclaw was \$600
  - Make our own
    - Come in early and use PTO coffee makers
    - Muffins/treats

Teacher Updates- Ashley and Kristina

- No actual updates
- The kids are excited about being able to go on fieldtrips

Treasurer Update: Kim Gardner

- Checking Balance:
  - \$40,314.77
- Savings Balance
  - \$10,004.52
- Fall Checks
  - Some came back uncashed
  - The list was sent to Nina & Elizabeth Recla
  - They have an expiration date 3 months after issuing

Open Floor:

- Ask about an in person meeting
- Call to Arms needs to be put in the updates again.
  - Elections at next meeting
    - Sam stepping up as Treasurer in Training so we will need to find a replacement Secretary
    - Kelly might not come back, so cannot commit to V.P.
    - Abby cannot commit to fundraising chair

Meeting Adjourned 7:30pm