

## Oct 4, 2021 Lakewood PTO Meeting Minutes

Board members: Annalee Appledorn, Kelly Ganamet, Theresa Keifer-Taylor, Jessica Zuelch, Kim Gardner, Sam Starcher, Elizabeth Recla, Edward Latour, Abby Samuels  
Also in attendance: Fjollza Asani, Erin McKillen

Call to order 6:38pm

President Update- Annalee Appledorn

- Move to approve September Minutes
  - approved
- Still need a Treasurer in Training (2 year position)
  - Get the word out that it is a good position to get your feet wet with.
- Equity/ Inclusion Rep.
  - Need to define if we would like to move forward with position
  - Maybe a partnership of a couple parents from the community
    - Less intimidating
  - Eddie to reach out to District Equity Team to see what the definition would be for a parent organization
  - A question to ask might be, "What have we, as a PTO, been doing to include people of different backgrounds in the meetings or get them here?"
    - Suggestion from Fjollza
  - Could be someone who works closely with the Student Council on different ethnic projects.

Vice President Update- Kelly Ganamet

- Parent Meet & Greet
  - Wondering if it is really something we should do seeing as we are looking into t-shirts.
    - Eddie said his budget could cover the cost of the coffee cart or maybe pay for half?
    - Kelly to look into for sure

Teacher Update- Fjollza/Erin

- Only need receipts from 2 teachers
- Student Council (Fjollza and Erin to work on)
  - Would love to pair with PTO to help support Fun Run and other activities
  - Work on Spirit week or Days with more community building in mind

Volunteer Update- Theresa

- Fall Festival
  - Trunk or Treat is looking pretty good
  - Help still needed for games
    - Email into PTOC to see if the High Schools have contacts for students that might need community service hours
  - Call for lanterns to borrow for the event when it gets dark
    - Suggestion to use shop lights

- Sam- talk to Fred to see if Weingartz will help with that
      - Kim- has one that can be used as well
    - RAIN DATE: 10/29/2021 5:30pm-7:30pm
  - Movie Night
    - TABLED until the Spring
- Fundraising Chair- Abby Samuels
- Box Tops
    - Major drop so figuring out ways we can help families scan their receipts through the App.
    - Post video to FB how to upload E receipts
  - Dine to Donate
    - Cottage Inn
      - Keep Wednesdays
    - Scrips
      - Changed name
      - Maybe to look into the E Scrip type?
      - Annalee to look into the name change

Treasurer Update- Kim Gardner

- Bank Account Balances
  - Savings: \$10,004.03
  - Checking: \$43,319.42
- Get a list from Elizabeth or all staff and positions so Kim knows what amount each person gets.
- Bank changeover from TCF to Hunnington
  - No online transactions online for 7 days
  - Get fall checks out as soon as possible
- Direct Ask
  - How to send tax receipts
    - Sam to take care of once Kim sends her the names and addresses of people who have donated.
  - Send out another plea in Updates
    - Only brought in about \$1550 this year so far
      - \$780 (cash and checks)
      - \$770 (CheddarUP)

Principal Update- Edward Latour

- NWEA
  - Delayed until week of October 11th
  - Due to tech distribution and bandwidth issues
- Science Olympiad Chair still needed
  - Not sure what the position looks like this year, waiting to have the virtual presentation for organizers.
- For Theresa
  - We have surge protected power strips that could be used for Fall Festival
  - Request and extra custodian for that night and use HUGE trash cans

- Tech will not be coming home yet.
  - Y5-1
    - Will not go home at all
    - Brand new touch screen Chromebooks
    - Need to go over safety rules and digital citizenship
  - Go over educational vs. playtime
- Hired 5th building sub.
  - Fjollza Asani sub will be Katlyn Boles
- 2 staff members Pregnant
  - Melissa Schmidt
  - Jordan Peshke
- Great Ideas
  - Should we go back to having a couple submissions windows a year so we can come together as a board and approve? TABLED
  - Erica Peplinski looking to get texts for those spanish speakers
    - Would they be kept at Lakewood?
      - Yes
    - Eddie does have money in the budget for her to purchase books

#### Open Floor

- T-shirts for whole school
  - Abby to look into 300 t-shirts for students
  - Different colors for each grade?
  - Maybe include staff?
- Get 5th graders their t-shirts earlier in the year so they can wear them for spirit days
  - Theresa to organize
  - Get info from Annalee

Meeting Adjourned 8:05pm